

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
JULY 22, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 22, 2014, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on July 8, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**FRIENDS OF THE POOR WALK**

Jerry Vaal, representing St. Vincent DePaul, asked permission to use the walking path and shelter house at Bohnert Park on September 27, 2014 from 8:00 a.m. to 2:00 p.m. for the annual Friends of the Poor Walk. The time for the event is from 9:00 a.m. to 1:00 p.m.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit St. Vincent DePaul to have the Friends of the Poor Walk on September 27, 2014 from 9:00 a.m. to 1:00 p.m. at Bohnert Park. Motion carried 3-0.

### **FOREVER FAMILIES 5K**

Bonnie with Forever Families [Adoptive families] asked permission to use part of the sports complex and certain city streets on September 13, 2014 from 6:00 a.m. to noon for the Forever Families 5K. The route begins at the sports complex, then south on Old Huntingburg Road, east on CR 100S, north on Kimball Blvd., east on HRJ Lane, south on Dispatch Road, west on CR 100S, north on Kimball Blvd., west on 12<sup>th</sup> Avenue, south on Old Huntingburg Road and return to the sports complex.

A motion was made by David Prechtel and seconded by Timothy Bell to accept Forever Families 5K at the sports complex and the route on September 13, 2014 from 6:00 a.m. to noon. Motion carried 3-0.

### **SUBDIVISION CHANGES**

Brad Eckerle with Brosmer Land Surveying said at the March 25, 2014 meeting, the board approved the use of V back curb and the reduction of road width for the first 200 feet coming off Kluemper Road from 40 ft to 27 ft for the Evans Brook subdivision.

Since there will be two subdivisions on the same piece of land, Eckerle requested the use of V back curb and reduce the pavement width from 40 ft to 27 ft in the Evans Brook Estates subdivision. Eckerle also requested locating the storm sewer detention within City right-of-way, west of Kluemper. City Engineer Chad Hurm said if the board allows the storm sewer request, it will allow us to eliminate a basin.

A motion was made by Mayor Seitz and seconded by David Prechtel for the Evans Brook Estates subdivision approve the use of V back curb, 27 ft pavement width from face of curb to face of curb, and permit detention of water in City right-of-way. Motion carried 3-0.

### **PERFORMANCE BOND**

City Engineer Chad Hurm said Kerstiens Development wants permission to renew the performance bond for Windsong Estates II for another year. The amount of the bond is for \$55,000.00.

A motion was made by Timothy Bell and seconded by David Prechtel to renew the performance bond for Windsong Estates II for \$55,000.00 for one year. Motion carried 3-0.

### **REPLACE GIS TECHNICIAN**

City Engineer Chad Hurm asked permission to start the hiring process to replace the GIS technician who will be leaving in August to work for Vincennes University.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the city engineer permission to start the replacement process for a GIS technician. Motion carried 3-0.

## **STREET CLOSINGS**

Street Commissioner Raymond Eckerle distributed a list of street closings that are needed when the street department applies Liquid Road, an asphalt liquid road surface coating, to certain streets. The streets are Sapphire Drive south of Brescher Drive, Bluegrass Lane, Sugar Cane Court, Shelyn Drive, Carlisle Drive, Valley View north of 15<sup>th</sup> Street to West View Estates II, Stacey Lane, Emily Street from 13<sup>th</sup> to 15<sup>th</sup> Streets, Pine Crest Drive, 13<sup>th</sup> Street from Dorbett to Emily Streets, Hopf Avenue from Justin Street to Brames Road, Vincent Street, Willow Lane, Hillbrook Drive, Royal Street from 15<sup>th</sup> Street to Kellerville Road, and Jackson Street north of 17<sup>th</sup> Street.

Eckerle said they want to begin the project on August 4<sup>th</sup> and it will take approximately four weeks. Each street receiving the surface coating is expected to be closed one to two days, weather permitting. Eckerle added that the liquid road curing/drying time is weather and shade sensitive so the road closing times are an estimate.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the list of street closings as needed to apply the Liquid Road. Motion carried 3-0.

## **APPLICANT LIST**

Street Commissioner Raymond Eckerle said the street department recently hired Doug Klem who is replacing retired worker Dick Leiberling. Eckerle asked permission to keep the pool of applicants open.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the street department to keep the current list of applicants for the street department laborer position open. Motion carried 3-0.

## **HIGH WEED COMPLAINTS**

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Edgar and Melissa Ramos  
Location: 517 W 9<sup>th</sup> Street

Owner: HookSuperX  
Location: at the "Y"

## **CITYVISIONS CONTRACT**

At the January 28, 2014 Board of Public Works and Safety meeting, the board approved a contract with CityVisions for \$68,000.00 to begin the design element phase of the downtown master plan. City Attorney Renee Kabrick said that contract also includes an amount not-to-exceed \$5,000.00 for expenses but that portion of the contract was not previously approved.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the expense portion of the CityVisions contract not-to-exceed \$5,000.00. Motion carried 3-0.

### **AXIOM MARKETING CONTRACT**

Mayor Seitz said he would like to enter into a contract with Axiom Marketing for an amount not-to-exceed \$2,555.00 for a remote-driven photo shoot of the downtown and riverfront. The shoot will occur during the Strassenfest and the photos will include still and video photos. The information can be used for future planning and promotional purposes.

A motion was made by Mayor Seitz and seconded by David Prechtel to enter into a contract with Axiom Marketing for an amount not-to-exceed \$2,555.00. Motion carried 3-0.

### **PROPERTY PURCHASE OFFERS**

An executive session was held prior to this meeting to discuss the appraisals received on properties proposed to be acquired for the Indiana Housing and Community Development Authority grant project, and to discuss the possibility of purchasing these properties.

City Attorney Renee Kabrick asked permission to proceed with a purchase offer for each of these properties using the average of the two appraisals.

A motion was made by Timothy Bell and seconded by David Prechtel to accept that. Motion carried 3-0.

### **RESCHEDULE MEETING**

Mayor Seitz said he will be attending the IACT conference at Fort Wayne and asked to move the September 9, 2014 Board of Public Works and Safety meeting to Monday, September 8, 2014. It was mentioned that there is a Storm Water Management Board meeting scheduled for September 8<sup>th</sup> at 8:00 a.m.

After discussing the time to hold the meeting, a motion was made by David Prechtel and seconded by Timothy Bell to move the September 9<sup>th</sup> meeting to September 8<sup>th</sup> at 10:00 a.m. Motion carried 3-0.

### **OPEN HOUSE**

Mayor Seitz said the redevelopment commission advisor, Ed Curtin, is having a public open house about TIF districts at the train depot today from 10:00 a.m. to 7:00 p.m.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:31 a.m.

The minutes were hereby approved \_\_\_\_\_ with  X  without corrections or clarification this 12<sup>th</sup> day of August, 2014.

\_\_\_\_\_  
**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**